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Office Hours: 9.00am to 5.00pm (Monday to Friday)

# J & J Express

(BRN: 0979819W)

## Registration Form for New Customers and Remittances over AUD \$10,000.00.

### Sender's Details

\*Surname:

\*First Name:

Middle Name:

\*Date of birth:            /            /

\*Residence Address:      Street:                              Suburb:                              State:                              Postcode:

**(Note: P.O. Box address cannot be accepted for registration)**

\*Contact numbers:      Work: (    )                              Home: (    )                              Mobile:

E-mail:                              Fax:

Licence Number:                              State:                              Date of Expiry:

Passport Number:                              State:                              Date of Expiry:

### Recipient's Details

\*Surname:

\*First Name:

Middle Name:

Date of birth:            /            /

\*Residence Address:      Street:                              Suburb:                              State:                              Postcode:

**(Note: P.O. Box address cannot be accepted for registration)**

\*Contact numbers:      Work: (    )                              Home: (    )                              Mobile:

E-mail:                              Fax:

Licence Number:                              State:                              Date of Expiry:

Passport Number:                              State:                              Date of Expiry:

Bank details:              Bank:                              Branch:                              Account Number:

**Please select your preference of the type of remittance you wish to send via J & J Express:**

- Door to door**
- Reverse Remittance**
- G-Cash**
- Bank transfer**
- Pick up**  **Please tick your preference - Any branch of ( ) Banco De Oro, or ( ) Bank of Philippine Island or ( ) MLHuillier.**

**Q 1. How did you find out about J & J Express?**

**Q 2. Is your remittance over AUD \$10,000?** Yes  No

**Q 2. If your answer is yes, please state the purpose of your remittance.**

**Please read the following:**

**What is money laundering?**

Money Laundering is the process of converting money generated by criminal activity into seemingly legitimate funds. Any kind of criminal activity including fraud, theft, tax evasion, drug trafficking, racketeering, prostitution, smuggling, kidnapping for ransom and threats to extort money can be a source of criminal funds. Money laundering strengthens the position of criminals in our society, undermines the global financial system and harms Australia's reputation as a clean, effective country in which to do business.

**What is Terrorism Financing?**

Terrorism financing is the process of using funds to support terrorist groups and terrorism. Funds to finance terrorism don't necessarily come from criminal activities - they can come from private contributions or donations from people who may or may not be aware that they are financing terrorism. These funds often enter the financial system in relatively small amounts - so they can be difficult for financial institutions to detect. Terrorism financing is the lifeblood of terrorist groups. By combating the financing of terrorist acts, financial services businesses play a crucial role in the worldwide fight against terrorism.

**What type of Transactions do we accept?**

**CASH ONLY WITH YOUR NAME STATED AS THE DEPOSITOR (PLEASE ADVISE BANK TELLER) INTERNET TRANSFERS WILL NOT BE ACCEPTED FOR SECURITY REASONS.**

**AML/CTF Program**

The **AML/CTF Act** introduces the concept of a designated business group, which facilitates the sharing of customer identification information and to allow that designated business group to adopt a group-wide compliance program.

Reporting entities can enter into a joint AML/CTF Program with other members of a designated business group. Members of a designated business group can, in some circumstances, share suspicious matter information and can rely on other members of the designated business group to discharge their ongoing customer due diligence obligations, record keeping and compliance reporting obligation.

J & J Express has implemented a joint AML/CTF Program to minimise risk of engaging with customers involved in money laundering and terrorism financing, and reporting suspicious matters as they are identified.

The AML/CTF Act requires parties providing certain types of services to collect and verify certain information about its customers, known as the **KYC** process.

I, \_\_\_\_\_ declare that the information I have provided above is true, complete and accurate.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

**Customer's Full Name** \_\_\_\_\_

**Customer's Signature** \_\_\_\_\_

**AFFIX STAMP HERE**

**Witness's Full Name** \_\_\_\_\_

**Witness's Signature** \_\_\_\_\_

**Witness's Date of Birth** \_\_\_\_\_

**Phone No** (\_\_\_\_) \_\_\_\_\_

**IMPORTANT (PLEASE READ CAREFULLY):** Please ensure that you post this **Original Registration Form** to J & J Express completed with a copy of your valid photo I.D such as **passport** or **driver's licence**. A photocopy of this Registration Form will be rejected. When we have received your documents you will be advised if approved or rejected within 24 Hours. You may provide other supporting documents such as birth certificate, bills, bank statements etc. For security reasons we may only accept blue ink in writing and no other. We thank you for your cooperation.

Please ensure that your **REGISTRATION FORM** and **IDENTIFICATION** is **CERTIFIED** by one of the following persons:

- A Justice of the Peace (most commonly found at an Australia Post Office)
- An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- A permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public
- A police officer
- A judge of a court
- A magistrate
- A chief executive officer of a Commonwealth court
- A registrar or deputy registrar of a court

Thank you for registering with J & J Express.

Josephine Quintero  
**Compliance Officer**